

# Surveyors' Plan

## Claim/Potential Claim Report

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Date: \_\_\_\_\_ Your Policy No.: LS \_\_\_\_\_

Full Name of Insured: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Contact Name: \_\_\_\_\_

(LS responsible for project)

Claimant(s): \_\_\_\_\_

Other Defendant(s): \_\_\_\_\_

Date of Incident: \_\_\_\_\_

Date you were Notified: \_\_\_\_\_

Brief Description of Claim/Potential Claim: \_\_\_\_\_

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\_\_\_\_\_  
Signature

# Surveyors' Plan

## Claim/Potential Claim Report

Please tick a box from each column that most accurately describes the claim/potential claim.

### DISCIPLINE CODES

TYPE OF SURVEY PROJECT		CLIENTS/CLAIMANT	
01	Seismic	01	Municipalities
02	Geodetic / Control	02	Government (Provincial / Federal)
03	Mapping / Topographic	03	Commercial / Developer
04	Marine / Hydrographic	04	Resource
05	Engineering Surveys	05	Private / Individual
06	Construction Layouts	06	Agricultural
07	Oil / Mining	07	Lawyers
08	Mortgage Certificates / Building Certificates	08	Engineers
09	Legal Surveys / Quieting of Title Surveys	09	Industrial
10	Other – Please List: _____	10	Other – Please List: _____
_____		_____	
_____		_____	

### CAUSE CODES

ALLEGED ERROR/ALLEGATION		RESULTING PROBLEM/LOSS	
01	Transposition of number	18	Elevation incorrect
02	Technical computation	19	Horizontal location incorrect
03	Horizontal measurement	20	Encroachment problem
04	Vertical measurement	21	Property boundary located incorrectly
05	Lack of information / incorrect information provided	22	Property damage
06	Incorrect survey monument used	23	Bodily injury
07	Improper or insufficient check of documentation	24	Area calculation error
08	Drafting error	25	Delay
09	Communication problem between LS & Client	26	Other – Please List: _____
10	Other – Please List: _____	_____	
_____		_____	
_____		_____	

**PLEASE FORWARD THIS FORM ALONG WITH A COPY OF ANY DEMAND LETTER AND/OR LEGAL PROCEEDING TO THE ENCON GROUP INC., ARTHUR J. GALLAGHER CANADA LIMITED AT THE ADDRESS LISTED BELOW:**

Arthur J. Gallagher Canada Limited  
 120 South Town Centre Blvd.  
 Markham, Ontario L6G 1C3  
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Arthur J. Gallagher  
 INSURANCE & RISK MANAGEMENT

